Statutory declaration

*Environmental Protection Act 1994*

Declaration of compliance with public notice requirements for resource activities

A statutory declaration is a written statement of facts that is sworn or declared under the Oaths Act 1867. This statutory declaration should be completed in accordance with section158 of the Environmental Protection Act 1994 (EP Act).

*NOTE: If you wish to make a statutory declaration in electronic form please use the statutory declaration form available at* [*Statutory Declaration Forms - Datasets | Publications | Queensland Government*](https://www.publications.qld.gov.au/dataset/statutory-declaration)*. The information below should be used as a guide about the matters that are to be included when using the electronic form.*

**IMPORTANT ACTION REQUIRED**  
This statutory declaration must be completed and forwarded to the administering authority within five business days after the submission period ends and must include an attached copy of the application notice.

Please complete the below table to identify the application that public notification was undertaken for.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick one of the following** | | | | | **Declaration requirements** |
| Standard environmental authority | |  | | The requirements for public notification compliance are stated in sections 152 and 153 of the EP Act. | |
| Variation environmental authority | |  | |
| Site-specific environmental authority | Alone |  | The requirements for public notification compliance are stated in sections 152, 153 and 156 of the EP Act. | | |
| With a proposed PRC plan |  |
| A proposed PRC plan | |  |
| Amendment to | an environmental authority and a PRCP schedule |  |
| an environmental authority |  |
| a PRCP schedule |  |

Information about public notice requirements and public submissions relating to site-specific applications and amendment applications for resource activities other than mining is contained in the guideline Public notice requirements and submissions about site-specific applications for environmental authorities for resource activities other than mining, which is available at [www.qld.gov.au](http://www.qld.gov.au)using ESR/2016/2384 as a search term.

*Oaths Act 1867*

QUEENSLAND

|  |  |  |
| --- | --- | --- |
| For an application for: | | Insert. |
|  | | (Type of application (e.g. ‘an environmental authority’ or ’an amendment to an environmental authority’), and reference number (e.g. application reference or environmental authority number)) |
| I, | Insert. | |
|  | (Name of person making this declaration) | |
| of, | Insert. | |
|  | (Street address of the person making this declaration) | |
| do solemnly and sincerely declare that in accordance with section 158 of the *Environmental Protection Act 1994*, in relation to the above mentioned application, the applicant | | |
| Insert. | | |
| (Applicant name e.g. proponent or company name) | | |

has *(please tick only one of the following):*

fully complied with the public notice requirements under sections 152, 153 and (if relevant to my application type) 156 of the EP Act;

or

**not** fully complied with the public notification requirements under sections 152, 153 and (if relevant to my application type) 156 of the EP Act.

*Alternatively, you may use this opportunity to notify the department if you consider that the notification stage does not apply (section 150 of the EP Act).*

The applicant has not undertaken public notification as it does not apply (included details below).

Click or tap here to enter text.

If the applicant **has not** fully complied with the public notification requirements please provide details of the non-compliance(s) below including reasons or provide an attachment.

|  |
| --- |
| Insert details. Click or tap here to enter text. |

This statutory declaration must attach the following documentation (*tick to indicate attachment*):

A copy of the application notice.

Evidence of compliance, demonstrated by completing the attached checklist.

|  |  |
| --- | --- |
| I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867.*   |  | | --- | | I declare that the contents of this statutory declaration are true and correct. Where the contents of this declaration are based on information and belief, the contents are true to the best of my knowledge and I have stated the source of that information and grounds for the belief.  I understand that it is a criminal offence to provide a false matter in a declaration, for example, the offence of perjury under section 123 of the Criminal Code. | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Taken and declared before me, at | | | | Insert. | | | | | |
|  |  | | | Insert location | | | | | |
| this | | Insert. | day of | | Insert. | | | in the year | Insert. |
|  | | Insert day (e.g. 18th) |  | | Insert month | | |  | Insert year |
|  | | | | | |  |  | | |
| Signed | | | | | |  | Signed | | |
| (Person making this declaration) | | | | | |  | (Cross out whichever is not applicable) Justice of the Peace / Commissioner for Declarations / Solicitor / Barrister | | |
|  | | | | | |  | Insert. | | |
|  | | | | | |  | Print name and registration number (if applicable) | | |

# Attachment 1 – Checklist for public notice requirements

|  |  |
| --- | --- |
| **For compliance with sections 152 and 153 of the EP Act.** | |
|  | Attach a copy of the application notice. |
|  | Attach evidence (e.g. screenshot) of the application notice available in the relevant media on the date required by section 152 of the EP Act. |
|  | Provide publication details by completing the table below.  The application notice was published in the following media:   |  |  |  | | --- | --- | --- | | 1. | Insert publication name. | Click here to enter a date. | | 2. | Insert publication name. | Click here to enter a date. | | 3. | Insert publication name. | Click here to enter a date. | | 4. | Insert publication name. | Click here to enter a date. | | 5. | Insert publication name. | Click here to enter a date. | |  | *<Add rows as required>* |  | |
| **For compliance with section 156 of the EP Act. (Check if relevant to the application type)** | |
|  | Attach evidence (e.g. screenshot) of the application notice available on the relevant website on the date required by section 156(3) of the EP Act. |
|  | Attach evidence (e.g. screenshot) of the application documents available on the relevant website on the date required by section 156(3) of the EP Act. |
|  | If applicable, attach evidence (e.g. screenshot) of the responses to any information requests available on the relevant website(s) on the date required by section 156(3) of the EP Act. |
|  | Provide publication details by completing the table below. The application notice, application documents and responses to any information requests (if applicable) have been published on the following website(s):  |  |  |  |  | | --- | --- | --- | --- | | 1. | Insert document name. | Insert link to website. | Click here to enter a date. | | 2. | Insert document name. | Insert link to website. | Click here to enter a date. | | 3. | Insert document name. | Insert link to website. | Click here to enter a date. | | 4. | Insert document name. | Insert link to website. | Click here to enter a date. | | 5. | Insert document name. | Insert link to website. | Click here to enter a date. | | 6. | Insert document name. | Insert link to website. | Click here to enter a date. | |  | *<Add rows as required>* |  |  | |
| **IMPORTANT**  The contents of all attachments must be legible to prove compliance | |

### Enquiries:

Permit and Licence Management

Phone: 1300 130 372 (select option 4)

Website: [www.business.qld.gov.au](http://www.business.qld.gov.au)

Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au)

### Privacy statement

The Department of Environment, Science and Innovation (DESI) is collecting the information on this form to decide compliance with public notice requirements. This collection is authorised under section 158 of the EP Act Some information may be given to the Department of Resources for the purposes of assessing the application or amendment application for an environmental authority. Your personal information will only be accessed by authorised employees within these departments and will not be disclosed to any other parties unless authorised or required by law.

For queries about privacy matters please email [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au) or telephone: 13QGOV (13 74 68).

# Forward this statutory declaration to:

## Mining activity relating to a mining lease

### Where there is a Certificate of Public Notice under the *Mineral Resources Act 1989*

Forward this document to the Department of Resources if the statutory declaration is being made for either an environmental authority application or an amendment application that is for a mining activity relating to a mining lease.

The Department of Resources have a list of office locations for mining registrars on their website [www.resources.qld.gov.au](http://www.resources.qld.gov.au)**.** Forward this document to the Resources office in the district in which the mining tenement is located.

### Where there is no Certificate of Public Notice under the *Mineral Resources Act 1989*

Forward this document to the local DESI office that services your environmental authority or alternatively submit to Permit and Licence Management on [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au.) or telephone: 1300 130 372 (select option 4).

## Non mining resource activity (i.e. petroleum activity, geothermal activity or greenhouse gas storage activity)

Forward this document to:

Regular or registered post:

Department of Environment, Science and Innovation

GPO Box 2454, Brisbane QLD 4001

Attention: Energy and Extractive Business Centre