Notice

*Environmental Protection Act 1994*

Application notice—public notice of an application for Choose an item

This notice contains the approved form that an applicant must use to give public notice of an application (an application notice) for an environmental authority or a major amendment to an environmental authority for a mining activity relating to a mining lease, or of an application for a site-specific geothermal, greenhouse gas storage, or petroleum activity, or an application for a proposed PRC plan or a major amendment to a PRCP schedule pursuant to sections 152 of the Environmental Protection Act 1994 (EP Act).

**How to use an application notice**

For applications for a mining activity relating to a mining lease or site specific applications involving a geothermal activity, GHG storage activity or petroleum activity (unless an EIS has already been completed), this notice must be:

* given and published simultaneously or together with, and in the same way as, any public notice for an application under resource legislation for a relevant tenure for the application; or
* if public notice is not required to be given for an application under resource legislation for a relevant tenure, publish this notice in a newspaper in circulation within the locality of the project site, within 10 business days after the end of the information stage.

Note: If an applicant for an environmental authority (mining lease) has also been issued a certificate of public notice under the *Mineral Resources Act 1989* (MRA), the Department of Resources (Resources) will work with the applicant to coordinate publication of a combined public notice that addresses the requirements of both the MRA and the EP Act. In this circumstance, the notice template provided by Resources may be used rather than the notice template provided on page 2.

For amendment applications for a mining activity authorised under a mining lease where there is no certificate of public notice under the MRA (section 252A) for a relevant mining lease, this notice must, within 10 business days after the end of the information stage, be:

* given to each owner of land to which the amendment relates and any other land necessary for access to the land
* given to each holder, or applicant, for an exploration permit or mineral development licence over the relevant land for a mineral other than a mineral to which the proposed amendment relates;
* given to the relevant local government;
* published in a newspaper circulation in the locality of the project site
* published in any other way specified by the administering authority or as prescribed under a regulation.

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| ***ENVIRONMENTAL PROTECTION ACT 1994***  Section 152  **Application notice**  **Insert project name.**  **Resource activity: Choose an item.**  It is advised that Insert name.<INSERT primary applicant name if application is for an environmental authority and/or a proposed PRC plan; or principal holder if application is for an amendment to an environmental authority and/or a PRCP schedule> has lodged an application for Choose an item in accordance with the requirements of the *Environmental Protection Act 1994.* <FOR AMENDMENT APPLICATIONS INSERT The Choose an item being amended Choose an item Insert permit reference number(s).>  The application relates to Insert description<INSERT a description of the locality of the resource activities in relation to easily recognisable landmarks i.e. towns, roads, waterways etc. (e.g. 50km southwest of Roma) and the extent of the tenure (km2)>.<**NOTE 1**: list the names of all towns that are encompassed in part or full by the resource activity. Preferably, the applicant should also include the resource activity locality information in an overview map and/or an appendix of lot on plan property descriptions. If inserting a map, do so here>  <**NOTE 2**: an example of text could be “This application relates to 900km2 of land located in the Surat Basin and encompasses the towns of Roma and Surat—Remember to DELETE both note 1 and note 2.>  The resource activity is proposed to occur on the following tenure(s) and will involve:  Insert tenure details<INSERT: list all the resource activities applied for or proposed to be amended, tenure name and type (if known), lot and plan, and site name>.  The application documents for the project consist of Insert details of the application documents.  Application documents may be inspected or accessed at Insert location details.  Copies of, or extracts from, the application documents may also be obtained at Insert contact details.  <INSERT only if the environmental authority application or amendment relates to a standard or variation application>Copies of the standard conditions for the resource activity can be obtained by accessing the Department of Environment, Science and Innovation website **www.des.qld.gov.au** or by contacting Permit and Licence Management by phone on 1300 130 372 (select option 4) or by email on **palm@des.qld.gov.au**.  It is advised that any person may make a submission about the application documents during the submission period, which is from Insert period commencement date to Insert period end date. **NOTE 3:** Applicants should refer to sections 154, 155 and 234 of the Environmental Protection Act 1994 to determine the submission period. **Submission must be received on or before 4.30pm on the last day of the submission period**. Submissions must be sent to:  <INSERT if application notice relates to a mining activity for a mining lease and there is a certificate of public notice under the Mineral Resources Act, otherwise DELETE>  Mines lodgement office – Insert district office.<INSERT district office – e.g. Mareeba> Department of Resources  Insert mines postal district address. <INSERT mines postal district address – e.g. PO Box 123>  Insert mines postal district address. <INSERT mines postal district address – e.g. Brisbane Qld 4001>  <INSERT if application notice is for a mining activity for a mining lease and there is NO certificate of public notice under the Mineral Resources Act, or a petroleum, greenhouse gas or geothermal resource activity, otherwise DELETE>  Department of Environment, Science and Innovation  Insert relevant DES office.  Insert postal address of the relevant office.  Insert email address.  Attention: Insert contact officer’s name.  The Department of Environment, Science and Innovation as administering authority shall accept all properly made submissions and may accept written submissions even if they are not properly made. A properly made submission must meet all of the following requirements:   * be written or made electronically * state the name and address of each submitter * be made to the administering authority stated above * be received on or before the last day of the submission period * state the grounds of the submission and the facts and circumstances relied on in support of the grounds.   Enquiries about the application can be made directly to:  Insert name, postal address, contact person and phone number. |