Form

*Environmental Protection Act 1994*

Third party quotes for estimate rehabilitation cost

This form sets out the information requirements that must be met when obtaining third party quotes in relation to estimated rehabilitation cost calculations under the Environmental Protection Act 1994 (EP Act). It may be provided to any potential service providers to assist in the preparation of a valid quote

Applicants that make an application to the administering authority for an estimated rehabilitation cost (ERC) decision for a resource activity must use the approved form ‘Application for a decision on the estimated rehabilitation cost’ (ESR/2018/4426[[1]](#footnote-2)).

As part of an ERC application, applicants may choose to provide detailed third party quotes for alternative rates and for works that are not captured within the ERC calculator. This form sets out the information requirements that must be met when obtaining third party quotes in relation to ERC calculations. Third party quotes that do not meet these information requirements may be subject to an information request. The application may also be subject to an information request where the administering authority requires more information to demonstrate that the third party quote is applicable/sufficient.

Note: Quotes that do not meet these requirements may be replaced with the appropriate DESI calculator rate.

Information in this form may be provided to any potential service providers to assist in the preparation of a valid quote. This form must be attached to the approved form when submitted to the administering authority.

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|  | **Application details**  |
|  | **Minimum information to be specified within the quote** |
|  | 1. **Business details of supplier**

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|  | **Name of supplier**

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| FULL NAME OF INDIVIDUAL OR ORGANISATION NAMEClick or tap here to enter text. |

 |
|  | **ABN/ACN**

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| --- |
| ABN/ACN Click or tap here to enter text. |

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|  | **Contact person**

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| FULL NAMEClick or tap here to enter text. |
| POSITION TITLE Click or tap here to enter text. |

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**Address and contact details**

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| POSTAL ADDRESSClick or tap here to enter text. |
| PHONEClick or tap here to enter text. | FAXClick or tap here to enter text. |
| MOBILEClick or tap here to enter text. | EMAILClick or tap here to enter text. |
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| Refer to item 8 below to see how the quote expiry will be further considered in representing a true cost to government. | 1. **Quote expiry date**

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| EXPIRYClick or tap here to enter text. |

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| ERC held by the State must exclude GST. | 1. **Price to be shown excluding GST**

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| QUOTE TOTAL EXCLUDING GSTClick or tap here to enter text. |
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| Provide a brief statement outlining how the service provider meets these requirements.Appropriately qualified person means a person who has professional qualifications, training, skills and/or experience relevant to the provision of a contracted rate or third party rate. | **The supplier must meet the following requirements** |
| 1. **Be a separate legal entity to the EA holder**

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| DETAILS SHOWING SUPPLIER IS A SEPARATE LEGAL ENTITY TO EA HOLDER  Insert details or insert “See attached” and include details as an attachment. |
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| 1. **Be an *appropriately qualified person***

Provide details of relevant qualifications, training, skills, or experience such as:* licences granted in accordance with relevant legislation,
* statements of attainment of a nationally recognised unit of competency e.g. a demolition work licence,
* general construction induction card competency or statement of attainment such as OHSCER216A Operate a scraper or OHSCER217A Operate a grader; or current relevant experience that could be verified by logbooks, or
* previous employment or references.

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| DETAILS SHOWING SUPPLIER IS AN APPROPRIATELY QUALIFIED PERSON Insert details or insert “See attached” and include details as an attachment. |
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|  | **The quote must reflect the true cost to government to commission the works** |
|  | 1. **Assume that personnel, facilities, plant or equipment unique to the EA holder will not be available to the service provider**

[ ]  The quote is based on none of the EA holder’s personnel, facilities, plant or equipment being available for use.  |
|  | 1. **Be exclusive of discounts, rebates and/or subsidies**

[ ]  No discounts, rebates or subsidies have been applied in developing this quote.  |
| A quote is valid until its expiry date.  | 1. **Quotes must be valid for the relevant ERC period**

[ ]  This quote is valid until the end of the relevant ERC period, which I have been advised is Insert date. |

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|  | **The quote must include a detailed breakdown of the works involved** |
| An activity is something that can be completed in a matter of days e.g. 7 days. Activities may include: simple earthmoving works, demolition and removal of small buildings and/or demountable structures. | **For an activity**  |
| 1. **A breakdown of the works, including but not limited to:**
* a description of the proposed works;
* the time (in hours) expected to complete each activity;
* a list of machinery to be used/hired to complete each activity;
* a schedule of rates that clearly itemises the costs (where relevant to the activity/ies to be undertaken) of:
* machinery to be used/hired, including specification of whether cost is based on wet or dry hire;
* mobilisation and demobilisation;
* labour;
* fuel;
* source, cart and placement of materials (including haulage distance);
* consumables;
* accommodation;
* transport;
* disposal fees;
* a description of any assumptions relied upon;
* a description of any costs that have been excluded.

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| BREAKDOWN OF WORKS FOR ACTIVITY Insert details or insert “See attached” and include details as an attachment. |
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| A project is something that requires significant effort in terms of planning and implementation (weeks to months), and typically requires the involvement of many people. Some examples of projects include capping of a Waste Rock Dump or Tailings Storage Facility; demolition and removal of all site infrastructure; on-site treatment of contaminated water. | **For a project** |
| 1. **A breakdown of the works, including but not limited to:**
* the technical specifications relevant to the project to be undertaken, including for example:
	+ design report(s);
	+ geotechnical report(s);
	+ material description and material balance;
* for construction, an itemised inventory of what is to be removed;
* a scope of work, including:
	+ project overview;
	+ project deliverables;
	+ project schedule including timeframes for quoted components;
* contractor’s statement of capability to undertake the proposed project;
* a schedule of rates that clearly itemises the costs (where relevant to the activity/ies to be undertaken) of:
	+ machinery to be used/hired, including specification of whether cost is based on wet or dry hire;
	+ mobilisation and demobilisation;
	+ labour;
	+ fuel;
	+ preparation of materials;
	+ source, cart and placement of materials;
	+ engineering QA/QC costs;
	+ consumables;
	+ accommodation;
	+ transport;
	+ disposal fees;
	+ certification that works have been undertaken in accordance with technical specifications;
* a description of any assumptions relied upon;
* a description of any costs that have been excluded.

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| BREAKDOWN OF WORKS FOR PROJECT Insert details or insert “See attached” and include details as an attachment. |
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# Declaration

* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

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| --- | --- |
| FULL NAME OF PERSON GIVING QUOTEClick or tap here to enter text. | POSITION OF PERSON GIVING QUOTEClick or tap here to enter text. |
| SIGNATURE OF PERSON GIVING QUOTE | DATEClick or tap here to enter text. |

1. This is the publication number. The publication number can be used as a search term to find the latest version of a publication at **www.qld.gov.au**. [↑](#footnote-ref-2)