Name of operator: <INSERT name>

Environmental authority number to which the work diary applies: <INSERT EA reference i.e. client reference>

Description of mobile and temporary ERA: <Description i.e. ERA 38 surface coating threshold 2(b)>

Details of each location at which the activity is carried out:

<INSERT tenement(s), address and/or location description>

Registered business address: <INSERT postal address, line 1>

<INSERT suburb, state and postal code>

Date on which this diary commenced: <INSERT date>

Date on which the last entry in this diary was made: <INSERT date>

# Note:

Under the *Environmental Protection Act 1994* provisions relating to this work diary, it is an offence for an operator to:

* fail to fill in this work diary for a mobile and temporary ERA, other than for the activity regulated waste transport
* fail to record the information required in this work diary for each location within 1 day of vacating each location, being the location at which the mobile and temporary relevant activity is carried out, unless the operator has a reasonable excuse

fail to keep the work diary records for 2 years after the day on which the operator vacates the last location at which the mobile and temporary relevant activity is carried out, unless the operator has a reasonable excuse

* fail to inform the chief executive[[1]](#footnote-2) within 7 days of the work diary being lost or stolen
* provide false, misleading or incomplete documents to the administering authority.

| **Date operations started at location** | **Location of operation** | | **Date operations ceased at location** | **Name of person entering records** | **Date** |
| --- | --- | --- | --- | --- | --- |
|  | **Lot on plan** | **Street address** |  |  |  |
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1. The Director-General of the Department of Environment, Science and Innovation is the chief executive under the *Environmental Protection Act 1994*. [↑](#footnote-ref-2)