Section 180 – Nature Conservation (Animals) Regulation 2020

 Educational purposes permit (native wildlife kept in a classroom)

# Important information for applicants

Applications can be made using the Department of Environment, Science and Innovation (the department) digital platform for online services and transactions. Visit <https://www.business.qld.gov.au/running-business/environment/online-services> for more information.

This form is to be used to apply for an educational purposes permit for native wildlife being kept in a classroom for educational purposes if:

* The animal is proposed to be taken, used, or kept under the permit for an educational purpose; and
* The proposed holder for the permit would not, or does not intent to, gain a financial benefit from taking, keeping, or using the animal under the permit.

Information requested will enable your application to be processed under the *Nature Conservation Act 1992* (the Act). Your application must be assessed, and a permit granted by the chief executive before you can proceed with the proposed activity. **Your application may take up to 40 business days to process.**

Before lodging this application, you should be familiar with the requirements of the Act and regulations, available from the Office of the Queensland Parliamentary Counsel website <http://www.legislation.qld.gov.au>. If you have queries about how to complete this form correctly or need guidance contact Permits and Licensing on 1300 130 372 option 4.

# Terms and Conditions

**Permits, licences and authorities**

Queensland's native wildlife is protected by legislation that aims to conserve biodiversity by protecting native plants and animals and their habitat. All native plants, birds, reptiles, mammals, and amphibians are protected, along with some invertebrates, freshwater fish, the estuary stingray, and the grey nurse shark.

Other aquatic species are protected by the [Department of Agriculture and Fisheries](https://www.daf.qld.gov.au/), the [Great Barrier Reef Marine Park Authority](http://www.gbrmpa.gov.au/) and the Australian Government.

A licensing system helps us protect native wildlife species. By regulating the sustainable taking, keeping, using, or moving of native animals we contribute to the maintenance of viable wild populations of plants and animals.

The type of approval(s) you will need depends upon a number of things, including:

* The nature and purpose of your proposed activity;
* The tenure of the area in which you intend to undertake your activity; and
* The species of wildlife concerned.

To apply for permits:

* within the protected area estate, nature refuges and special wildlife reserves as defined in the Act (e.g. national park, national park [Aboriginal land], national park [Torres Strait Island land] etc); or
* within a marine park under the *Marine Parks Act 2004*; or
* within State forest estate under the *Forestry Act 1959* (e.g. state forests and timber reserves).

Please contact Queensland Parks and Wildlife Service and Partnerships (QPWS&P) at parkaccess@des.qld.gov.au

Note: Corporations must have an office in Queensland to be eligible to apply for an authority. The Act and the subordinate Nature Conservation Regulations may be found on the Office of Queensland Parliamentary Counsel website at https://www.legislation.qld.gov.au.

**Privacy statement for wildlife permits**

Information you provide, assists the department in administering animals and plant licences, permits and authorities granted under the Act.

Some information may be provided to the Departments of Agriculture and Fisheries; Queensland Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Some information, where relevant, may also be sent to non-government organisations such as the RSPCA Qld and the Queensland Wildlife Rehabilitation Council for the purpose of improving standards of native animal care.

Personal information in relation to your permit will not be disclosed to any other parties without your consent, unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website at <https://www.des.qld.gov.au/legal/privacy.html> For specific privacy information or enquiries please email privacy@des.qld.gov.au

# Completion of this form

# To enable your application to be processed you must answer all sections and acknowledge you have read the ‘terms and conditions’ by checking the box in section 1.

# If you do not complete all sections, sign, and date the application form, your application will be returned to you as an invalid application.

# You may only lodge this application if you have accepted the above terms and conditions

# [ ]  I accept the above terms and conditions.

# Applicant information

A wildlife authority may only be granted to an individual or corporation (only if the corporation has an office within Queensland). Please tick the appropriate box:

[ ]  **An individual**→ **Complete** Section 3 **applicant details in full — then go to section 6.**

[ ]  **An organisation**→ **Complete** Section 4 **applicant details — then go to section 5.**

# Applicant details for an individual

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title | \*First Name | Middle Name | \*Surname | \*Date of Birth |
| [ ]  Mr[ ]  Mrs[ ]  Ms[ ]  Miss[ ]  Other |       |       |       |       |

# Applicant details for an organisation

Organisation type –

[ ]  Company [ ]  Australian registered (foreign) body [ ]  Incorporated association

[ ]  Co-operation [ ]  Government [ ]  Not for profit organisation

|  |  |
| --- | --- |
| \*Australian Business Number | \*Business Name |
|       |       |
| Chief Executive Officer  | Australian Company Number / Association Number |
|       |       |

# Is the organisation an educational institution?

Note: An educational purposes permit must not be granted to a corporation unless the corporation is an *educational institution*.

An educational institution under the Nature Conservation (Animals) Regulation 2020 means -

1. an approved education and care service under the Education and Care Services National Law (Queensland); or
2. a Queensland education and care approved service under the *Education and Care Services Act 2013*; or
3. a State educational institution or non-State school under the *Education (General Provisions) Act 2006*; or
4. a registered higher education provider under the *Tertiary Education Quality and Standards Agency Act 2011* (Commonwealth); or
5. a registered training organisation under the *National Vocational Education and Training Regulator Act 2011* (Commonwealth.

Is the applicant a registered educational institution?

[ ]  No – STOP do not proceed any further with this application.

[ ]  Yes – specify the educational institution type as defined above in (a), (b), (c), (d), or (e). Attach a copy of the education institution documentation with this application.

|  |
| --- |
| Educational institution type: |
|       |

# Applicant registered / residential address

Note: An organisation must have an office in Queensland to be eligible to apply for an authority

|  |  |  |  |
| --- | --- | --- | --- |
| \*Registered / residential address (not a post office box) | \*Suburb | \*State | \*Postcode |
|       |       |       |       |

(Write ‘as above’’ if same as registered/residential address)

|  |  |  |  |
| --- | --- | --- | --- |
| Postal address | Suburb | State | Postcode |
|       |       |       |       |

# Applicant contact details – email and phone contact is mandatory

|  |  |
| --- | --- |
| Email address |       |
| Phone type[ ]  Home phone [ ]  Office phone[ ]  Mobile phone  | Area code      | Phone number (note: 10 digits including area code)      |

1. **Code of practice and appropriate keep**

[ ]  I have the necessary skills, experience, and equipment to keep relevant animals under this licence in accordance with the [Code of practice - Captive reptile and amphibian husbandry](https://environment.des.qld.gov.au/__data/assets/pdf_file/0020/90614/cp-wm-captive-reptile-amphibian-husbandry.pdf) and/or [Code of practice – Aviculture](https://environment.des.qld.gov.au/__data/assets/pdf_file/0032/89690/cp-wm-aviculture.pdf).

# Location where the wildlife is to be kept / used.

**Provide the address where the wildlife is to be kept/used. This licence can be granted for one place only and native wildlife kept in classroom has to provide a physical street address.**

|  |  |  |  |
| --- | --- | --- | --- |
| \* Physical street address (write “as above” if same as residential /registered address) | \*Suburb | \* State | \*Postcode |
|       |       |       |       |

# Wildlife details

 (If you require more space, attach a separate sheet of wildlife details)

|  |  |  |  |
| --- | --- | --- | --- |
| **Common name** | **Scientific name** | **Wildlife status****Select one**Live  | **Quantity** |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
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# How do you intend to obtain the animal(s) concerned?

# Notes: All wildlife listed on the wildlife details section of this application must be obtained in the same way. That is EITHER from a licensed breeder OR from the wild.

# Under section 182 (b) of the Nature Conservation (Animals) Regulation 2020, the holder of an educational purposes permit, or a relevant person for the holder, must buy, accept, or receive an authorised animal.

# An authorised animal means an animal that has been purchased, accepted, or received from a licensed breeder, licensed pet shop or wildlife authority holder.

# If this application is to keep native wildlife that has been accepted or received by an educational facility from a person who has not provided a copy of a wildlife authority or provided evidence of the animals’ lawful origin, prior to continuing with this application, please contact wildlife@des.qld.gov.au and request a pre-lodgement meeting.

[ ]  From a licensed breeder or licensed pet shop or wildlife authority holder– go to section 15.

**OR**

[ ]  From the wild – go to section 12.

1. **Does this application relate to the take, keep or use of least concern amphibian species from the wild?**

Note: A least concern amphibian is a native amphibian that is not listed as critically endangered, endangered, vulnerable or near threatened amphibian in [schedule 1](https://www.legislation.qld.gov.au/view/whole/html/inforce/current/sl-2020-0136#sch.1) of the Nature Conservation (Animals) Regulation 2020.

[ ]  No

[ ]  Yes – a permit exemption may be available under section 63 of the Nature Conservation (Animals) Regulation 2020. Section 63 states:

The educational institution, or a relevant person for the educational institution, may carry out any of the following activities—

1. catch a tadpole that is a least concern amphibian on land owned by or for the educational institution;
2. keep the amphibian on the land, for educational purposes, until the amphibian undergoes metamorphosis;
3. use, other than sell, give away or process, the amphibian on the land, for educational purposes, until the amphibian undergoes metamorphosis;
4. release the amphibian into the wild—
	1. at the place where the amphibian was taken; and
	2. in the way stated in the reptile and amphibian code for the amphibian.

Note: Section 63 does not relate to the take of frog spawn, only tadpoles.

For further information please contact the department at wildlife@des.qld.gov.au

#  Methods of taking from the wild

If you are obtaining animals from the wild, give details of methods of take you will use.

|  |
| --- |
| Specify details: |
|       |

#  Location of taking animals from the wild

If you are obtaining animals from the wild, specify location of where protected animals will be taken from.

|  |  |  |  |
| --- | --- | --- | --- |
| \*Physical street address | \*Suburb | \*State | \*Postcode |
|       |       |       |       |

**OR**

|  |  |
| --- | --- |
| \*Lot number  | \*Plan number |
|       |       |

#  Educational and environmental message statement

A written statement is required detailing the educational and environmental messages that will be delivered to students. Responses are required for each of the following:

[ ]  Outline how the native wildlife will be incorporated into lesson plans or related educational curriculum, including details about the long-term use of the animal.

|  |
| --- |
| Specify details: |
|       |

[ ]  Outline how the institution will ensure the safety and welfare of the animals during interaction activities for the duration of the program.

|  |
| --- |
| Specify details: |
|       |

[ ]  Provide details of the housing facilities for the native wildlife. Include housing type and dimensions; furniture (for example. logs, rocks, basking platforms, temperature gauges, heat mats, lights); how housing is escape-proof and excludes predators.

|  |
| --- |
| Specify details: |
|       |

[ ]  Outline general care of animal. For example specify diet, exposure to sunlight of ultraviolet radiation, cleaning schedules etc.

|  |
| --- |
| Specify details: |
|       |

[ ]  Specify care arrangements during holiday periods.

|  |
| --- |
| Specify details: |
|       |

[ ]  Attach photographs of enclosures; the room where the enclosure will be kept in the education facility; and the animal (if kept under a previous wildlife authority) to this application.

#  Wildlife suitability

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act; or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence relating to wildlife against another Act, or an offence, however described, equivalent to an offence mentioned under (i) or (ii) under the law of another State or country?

[ ]  Yes – an assessment officer will contact you regarding this response.

[ ]  No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
	1. is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
	2. regularly directs staff for the activity or business in their duties; or
	3. is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.

#  Person in charge

Details of the person nominated to be in charge of the place(s) where the authorised activity is to be undertaken.

[ ]  Same as applicant – applicable if applying as an individual.

[ ]  Alternate person in charge– applicable if applying as a corporation. Note: Person in charge must be at least 18 years of age.

#  Person in charge identity details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title | \*First name | Middle name | \*Surname | \*Date of birth |
|       |       |       |       |       |

#  Person in charge residential address

Note: required in case the native wildlife require care offsite during a facility closure. For example, during school holidays.

|  |  |  |  |
| --- | --- | --- | --- |
| \*Residential address (not a post office box) | \*Suburb | \*State | \*Postcode |
|       |       |       |       |

(Write ‘as above’’ if same as registered/residential address)

|  |  |  |  |
| --- | --- | --- | --- |
| Postal address | Suburb | State | Postcode |
|       |       |       |       |

#  Person in charge contact details – email and phone contact is mandatory.

|  |  |
| --- | --- |
| Email address |       |
| Phone type[ ]  Home phone [ ]  Office phone[ ]  Mobile phone  | Area code      | Phone number: note: 10 digits (including area code)      |

#  Person in charge - relevant qualifications.

Provide a list of your qualifications that are relevant to the educational purposes the animal is being proposed to be used for, including the year and a description of the nature of the qualification.

For example, Bachelor of Applied Science (Queensland University) 1997 with majors in zoology and botany with experience in field studies; or Bachelor of Education (Early Childhood Education) (James Cook University) (2017).

[ ]  A copy of all relevant qualification(s) relating to this application is attached.

Provide a summary of your qualifications below.

|  |
| --- |
| Detail the qualification(s): |
|       |

**OR**

[ ]  Provide a statement which demonstrates your experience and knowledge in relation to the activities proposed to be carried out under the permit. For example, you may wish to outline how long you have been teaching in the education field, what age groups or demographics you have been educating etc.

|  |
| --- |
| Detail experience and knowledge: |
|       |

#  Person in charge - experience in the care and husbandry of wildlife.

[ ]  Outline your experience in the care and husbandry of the wildlife

|  |
| --- |
| Detail experience in care and husbandry of wildlife |
|       |

#  Application contact details

[ ]  Same as applicant [ ]  Alternate contact person

An alternative contact nominated by the legal entity which has submitted, or will in future submit, applications to be assessed by the department. All departmental correspondence relating to the assessment of applications will be directed to the application contact, however, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact or if nominated, the primary contact.

|  |  |
| --- | --- |
| \*Name and position |       |
| \*Email address |       |
| \*Primary phone. Note: 10 digits (including area code) |       |
| Secondary phone |       |

1. **Declaration**

Note: If you provide inaccurate or misleading information in this application you may be liable for prosecution under the relevant Acts or Regulations.

* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true.
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977.*

|  |
| --- |
| Applicant’s name      |
| Applicant’s signature | Date      |
| If the applicant is a corporation, please indicate your position in the corporation.      |

1. **Applicant checklist**

[ ]  All sections on application form completed, signed and dated.

[ ]  Supporting information attached.

Please return completed application to: **Email:** palm@des.qld.gov.au

 **Post:** **Permits and Licensing**

 **Department of Environment, Science and Innovation**

 GPO Box 2454

 Brisbane Queensland 4001

The Information sheet – Wildlife authorities and privacy may be obtained from the department’s website <http://www.des.qld.gov.au> or by contacting Permits and Licensing on 1300 130 372, option 4.