

Compliance checklist

Summary of requirement	Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7 Page 2
Accessibility	Table of contents	ARRs – section 9.1 Page 1
	Glossary	Page 54
	Public availability	ARRs – section 9.2 Inside front cover
	Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3 Inside front cover
	Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4 Inside front cover
Information Licensing	<i>QGEA – Information Licensing</i> ARRs – section 9.5 Inside front cover	
General information	Introductory Information	ARRs – section 10 Page 4
Non-financial performance	Government's objectives for the community and whole of government plans/specific initiatives	ARRs – section 11.1 Page 4
	Agency objectives and performance indicators	ARRs – section 11.2 Page 10
	Agency service areas	ARRs – section 11.3 Page 8
	Agency service standards	Page 29
Financial performance	Summary of financial performance	ARRs – section 12.1 Page 34
Governance – management and structure	Organisational structure	ARRs – section 13.1 Page 7
	Executive management	ARRs – section 13.2 Page 5
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3 www.des.qld.gov.au
	Public Sector Ethics	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4 Page 37
	Human Rights	<i>Human Rights Act 2019</i> ARRs – section 13.5 Page 49
	Queensland public service values	ARRs – section 13.6 Page 5
Governance – risk management and accountability	Risk management	ARRs – section 14.1 Page 43
	Audit committee	ARRs – section 14.2 Page 39
	Internal audit	ARRs – section 14.3 Page 41
	External scrutiny	ARRs – section 14.4 Page 41
	Information systems and recordkeeping	ARRs – section 14.5 Page 43
	Information Security attestation	ARRs – section 14.6 Page 44
	Strategic workforce planning and performance	ARRs – section 15.1 Page 45

Summary of requirement	Basis for requirement	Annual report reference	
Governance – human resources	Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	Page 48
Open Data	Statement advising publication of information	ARRs – section 16	Inside front cover
	Consultancies	ARRs – section 33.1	https://data.qld.gov.au
	Overseas travel	ARRs – section 33.2	Inside front cover
	Queensland Language Services Policy	ARRs – section 33.3	https://data.qld.gov.au
Financial statements	Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Provided electronically
	Independent Auditor’s Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Provided electronically

FAA	<i>Financial Accountability Act 2009</i>
FPMS	<i>Financial and Performance Management Standard 2019</i>
ARRs	<i>Annual report requirements for Queensland Government agencies</i>